

LUISS



Stamp duty to be paid electronically* –
authorization no.
47242/2013

REQUEST FOR CERTIFICATES – GRADUATES

I, the undersigned _____
born in _____ on _____
tel. _____ / _____ e-mail _____
student identification number _____

request the following certificates on duty stamped paper

| Type of certificate | no. copies | Italian | English |
|--|------------|---------|---------|
| Degree certificate | | | |
| Degree certificate with accompanying transcript | | | |
| Degree certificate indicating language exams and level of language proficiency | | | |
| Degree certificate indicating thesis title | | | |
| Degree certificate indicating academic years | | | |
| Certificate detailing the study plan | | | |
| Certificate showing payments made <input type="checkbox"/> by academic year <input type="checkbox"/> by calendar year | | | |
| Other (please specify) _____ _____ | | | |

The requested certificates will be:

- picked up in person or by a proxy**
- sent by e-mail to** _____

- sent by mail to the provided address.** The certificate will be sent by registered mail.

The person making the request absolves the University from all responsibility for any loss or damage.

Street _____ no. _____

Postal code _____ City _____ Prov. _____

c/o (last name, first name) _____

Date _____ Signed _____

Please, attach a copy of a valid **identification document** (front and back).

*The duty stamp will be available for payment on your Web Self Service once the request has been received

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