CURRICULAR INTERNSHIP ACTIVATION PROCESS

02REQUEST ACTIVATION

The employer uploads the new request on Luiss platform for internships. The employer and the student are requested to review and approve the data entered via email.

04 INTERNSHIP STARTS

The employer and the student receive the documents signed by all parties: the internship is now active.

06ACKNOWLEDGMENT OF FORMATIVE CREDITS

After the final evaluation, the CFU recognition process can start, if necessary, with the help of Career Service, Vice Rector and Student Secretariat



COMMUNICATION

The student communicates to

the employer his/her own code

DATA





CAREER SERVICE DOCUMENTS CHECK

After verification of the Career Service, the employer receives the internship project, and in case a Convenzione Quadro is missing, a new tailor made one. The student examines the internship project and confirms it by accepting it. All documents must be signed with DocuSign.



05

END OF INTERNSHIP & FINAL EVALUATION

The last day of the internship the student and the employer are requested to fill out an evaluation questionnaire.

tax and the number of CFU to be obtained.



