



## Call for Applications Mobility a. y. 2024-2025: Semester Abroad with Bayes Business School, City University of London

This call is open to Luiss students enrolled in the 2<sup>nd</sup> year of the Bachelor's Degree in Economics and Business during the academic year 2023/2024.

<b>Program</b>	<b>Destination</b>	<b>Available Slots</b>
<a href="#">Semester Abroad with Bayes Business School</a>	London, UK	5

**Applications can be submitted from 8 until 26 January 2024 at 5:00 PM**

Application Deadline	By 26 January 2024 at 5.00 PM
Selection Results	26 February 2024
Confirmation of participation	Within one working day

### 1. General Rules

Selected students will have the possibility to attend courses and take exams at Bayes Business School that will be recognized on the Luiss study plan.

Selected students will spend abroad one semester of their 3<sup>rd</sup> year Bachelor's Degree in Economics and Business during the a. y. 2024/2025 and will be registered at Luiss during their stay at the partner university. Students will be required to pay additional tuition fees to Bayes Business School - City University London and they will continue paying tuition fees to Luiss.

Students must comply with all the regulations of the host university during their study period at City University of London.

Exams passed at the partner university during the mobility period will be transferred to the Luiss career according to the agreed study plan. It is not possible to request an official renounce of the grades registration.

Students will be able to participate only if they have no pending administrative issues with Luiss.



While every effort will be made to provide students with complete, accurate and timely information, Luiss reserves the right to change, amend, modify or revoke the aforementioned program. Luiss is not responsible for any cancellation or modification due to events beyond its control. If the program is cancelled or modified for these reasons, Luiss will inform all interested students in a timely manner.

Please note that due to Brexit and its end of the transition period starting from 1 January 2021, students may have to bear expenses related to student visa and healthcare surcharge as part of the visa application.

## 2. Requirements

Eligible students can apply if, within the Winter exam session a. y. 2023/2024 (4 December 2023- 3 February 2024), they comply with the following pre-requirements:

- at least 64 credits<sup>1</sup> of their study plan;
- weighted average grade equal to or above 26/30;
- English language certificate<sup>2</sup> such as:
  - TOEFL min. 95/120 IBT;
  - IELTS min. 6.5.

## 3. Compatibility with other International Programs

Eligible students are allowed to apply to this program and the International Student Exchange program. Students participating to both Calls who will be selected for the Semester Abroad at Bayes Business School must confirm their participation within one working day after the communication of the International Student Exchange program selection results.

Students participating to both Calls, who will be in waiting list in the International Student Exchange program, will have to choose either to be excluded from the International Student Exchange selection (and therefore lose the possibility to be recalled from the waiting list) or to be excluded from the Semester Abroad at Bayes Business School by the date of the results published by the Student Exchange Office. In order to renounce, students must communicate their decision by sending written notice to the International Development Office ([international@luiss.it](mailto:international@luiss.it)) with copy to the Student Exchange Office ([relint@luiss.it](mailto:relint@luiss.it)) within the established deadline.

---

<sup>1</sup> Please note that the academic performance will take into account all credits registered by the end of the Winter exam session 2023-24. Please note that free additional courses are not included in the academic performance.

<sup>2</sup> The mentioned certificates should not be older than two years from the moment of the mobility (September 2024 or January 2025).



Students who participated in the Structured Exchange with Utrecht in the a.y. 2023/2024 are not eligible to this Call.

#### **4. Selection**

The Academic Commission, nominated by the Dean of the Undergraduate School, will select students based on a non-disputable evaluation of the academic profile and the motivation of the student.

The eligible candidates will be ranked after their average grade. The academic performance will be calculated on the basis of the data available to the Student Office by the end of the Winter exam session 2023-2024. Candidates are responsible to check its accuracy in due time.

In case of ex aequo, the motivation letter, the curriculum vitae, the academic background and knowledge of other languages will be considered. The students may be requested to send the relative documentation of experiences declared in the CV.

#### **5. Tuition Fees**

Tuition fees for the Semester Abroad at Bayes Business School will be paid directly to City, University of London, in addition to the regular tuition fees paid to Luiss by the usual deadlines as it pertains to the Academic Year 2024/25. The tuition fees at City, University of London are as follows:

- £ 8,100 for the Fall Term 2024
- £ 9,900 for the Spring Term 2025

N.B.: Fees include: welcome and introduction session; academic orientation and ongoing tutoring for many courses; social and cultural activities; courses for a maximum of 60 City credits. The fees do not include the following: transport to or from Italy or any other point of departure to or from City; health insurance; textbooks and teaching materials; housing and other living costs; local transport.

#### **6. Application procedure**

Applications can be submitted from 8 until 26 January 2024 at 1:00 PM. In order to apply, students must complete the application form and upload the required attachments in the web self-service area of the Luiss website. Only applications accompanied by all documentation and received by the application deadline will be considered.



In case of doubts about the documents to upload or to get further information about the requested documents, students are invited to contact the International Development Office ([international@luiss.it](mailto:international@luiss.it)) before the application deadline.

Furthermore, students that might require compensatory tools or dispensatory measures during the mobility are invited to get in contact with the International Development Office ([international@luiss.it](mailto:international@luiss.it)) before applying to the program, in order to get more information on the special provisions guaranteed in the selected destinations.

## 6.1 Attachments requested in the application

Please note that the Application must be completed through the web self-service. Please note that only PDF documents will be accepted. File formats other than PDF will not be read by the system and, as a consequence, will not be evaluated. Please also see the Application Instructions published in the program webpage.

### All documents must be in English and in PDF

The attachments must be readable, scanned and not photographed, and named as follows: DOCUMENT\_SURNAME\_PROGRAM (e. g.: PASSPORT\_ROSSI\_UTRECHT).

1. Curriculum Vitae;
2. ID Card or Passport, depending on the entry requirement for the selected destination<sup>3</sup>;
3. Motivation letter in English. The document shall have a heading addressing the letter to the International Development Office;
4. Other certificates (optional).

## 7. Communication of results

In compliance with current provisions on personal data protection, rankings will not be published. Students will be informed of the result of their own application only. Information such as other candidates' position in the ranking will not be disclosed. Selected students will receive the communication via e-mail by **26 February 2024** on their Luiss student e-mail account (date may be subject to change). Thus, students are strongly invited to check their Luiss email account every day while the selections are ongoing.

---

<sup>3</sup> Students commit to renew their passport should the expiration date not cover the whole mobility period and depending on the partner university's requests.



## 8. Acceptance

Selected students will be required to confirm their acceptance through written notification within one working day from the communication of results. Please, see Point 2 ***Compatibility with other international programs*** for reference.

In case of refusal or missing notification by the deadline, the following candidate in the waiting list will be recalled. Recalled students will be required to confirm their participation by written notice within one working day.

Every refusal received after the established deadline will be transferred to the Vice Rector for Teaching who will evaluate its motivations with the Dean of the Undergraduate School and the Director of Academic Services & Global Learning, and will inform the Graduation Commission of those refusals deemed not properly motivated.

## 9. Additional points

The participation in this program will provide additional points to the Final Grade of the Bachelor's Degree, according to [Luiss rules](#).

## 10. Useful Contacts

### 10.1 For generic queries

International Development Office  
email: [international@luiss.it](mailto:international@luiss.it)

### 10.1 For program related queries

<u>Program</u>	<u>Contact person</u>	<u>Email Address</u>	<u>Telephone Number</u>
<a href="#">Semester Abroad with Bayes Business School</a>	Manfredi Mineo	<a href="mailto:mmineo@luiss.it">mmineo@luiss.it</a>	+39 06 85225685

Published on 13 December 2023.