



RESEARCH GRANT REGULATIONS

Pursuant to article 22 of Law No.240/2010

Article 1 **General Rules**

These Regulations – issued to implement current law – govern the establishment and awarding of research grants at Luiss Guido Carli.

Article 2 **Establishment of Research Grants**

Luiss Guido Carli establishes research grants having regard to the University's education plans, as per article 1 of its Independent Statutes.

Consistent with the guidelines of the industrial plan, the strategic plan and the economic plan approved by the Board of Directors, departments propose – by the month of June of every year with reference to the following year and also consistent with the 5-year plan of resource planning, the scientific areas, the research projects and their duration as well as the name of one or more tenured members of the academic staff (**docenti di ruolo**) in charge of the research in question.

In light of the proposals submitted by the departments the Academic Senate approve the research projects. The Executive Committee resolves on the appropriations for research grants having regard to the funds available. Departments may propose the awarding of research grants that are fully funded for the entire term by natural persons or public and private bodies on the basis of specific funding agreements.

LUISS Guido Carli's research centres may, in addition to the research grants mentioned in the preceding paragraph, propose that further research grants be established using the funds of the research centres in question that have been raised from bodies, institutions, businesses or private individuals outside the University.

A portion of research grants may be reserved for Italian or foreign scholars who have obtained their research doctorate or equivalent qualification in Italy or for foreign scholars who have obtained their research doctorate in Italy.

Like wise in the above cases the proposal to establish a research grant, the duration thereof and the associated funding must be submitted for approval by the Academic Senate and the Executive Committee.

Article 3 **Research Grants**

Grants may last for between one and three years and are not cumulative with scholarships awarded for any reason whatsoever, with the exception of those granted by national or international institutions that would be beneficial – through foreign studies – for the research activities of the grantees, including contributions for research activities given by Luiss Guido Carli.

The overall duration of the relationship established pursuant to article 22 of Law 240/2010, as per the version existing prior to the date of entry into force of Law June 30, 2022, No. 79, may not exceed six years not counting the period in which the grant is used to coincide with an unfunded research doctorate up to the statutory duration of the course.

Holding a research grant is not compatible with participation in bachelor's, specialist, master's or funded research doctorate degree programmes in Italy or abroad or university master's programmes. For public sector employees it will entail taking unpaid leave including for part-time employees.

Private sector employees, even if just part-time, may not benefit from a research grant.

The overall duration of the relations established with the holders of research grants covered by these Regulations and the contracts referred to in article 24 of Law No. 240/2010 as per the version existing prior to the date of entry into force of Law June 30, 2022, No. 79, concluded also with various public, private and distance learning universities as well as with public research and testing institutes including ENEA and ASI, with the same person, may not in any case exceed twelve years in total, continuously or otherwise. Statutory maternity or sick leave will not be taken into account for the purposes of the duration of the said relations.

Following resolutions adopted pursuant to article 2 hereof, each notice announcing a research grant must state the gross annual amount thereof determined on the basis of the minimum amounts laid down by decree of the Ministry of Universities and Scientific Research.

The award of a position will be through the signing of an individual contract. Grants are disbursed in monthly instalments.

Article 4

Procedures and Eligibility

By decree the Rector shall issue a notice of competition by way of comparative evaluation of candidates for the awarding of research grants for each scientific area (***area scientifica***) of interest to the department that wishes to award research grants, indicating the relevant scientific disciplines (***settori scientifico disciplinari***).

The University shall arrange to suitably publicize the notice through posting it on its own website and those of the Ministry and the European Union, in that regard arranging for the notice to draw up also in English.

The notice must specify the number, duration and amount of the grants to be awarded, the relevant scientific area, the scientific disciplines involved, the person(s) in charge of each grant and the associated projects together with a summary description of the projects and detailed information on the specific functions, rights and duties of the position and the remuneration and social security associated therewith, the deadlines for the submission of applications by candidates and the comparative evaluation criteria.

Persons who fulfil the following requirements may participate in the competition:

1. The last academic degree must be completed within five years from the expiry date of the notice of competition (this limit does not apply if the candidate is enrolled in a research doctorate program);
2. master's degree from an Italian university or comparable academic qualification (of at least the same duration) from a foreign university (translated and legalized by the competent Italian diplomatic or consular representatives in the foreign country, according to the regulations in force, if not already declared equivalent);
3. research doctorate degree, awarded in Italy or abroad, consistent with the announced grant or a scientific-professional curriculum suitable for the conduct of research activity.

The aforesaid requirements must be met by the application deadline. Otherwise the applicant's application will be rejected.

Competitions for research grants are not open to the permanent staff (***personale di ruolo***) of universities, public research and testing bodies and institutes, the Italian National Agency for New Technologies, Energy and Sustainable Economic Development (ENEA) and the Italian Space Agency (ASI).

In light of the provisions of the last sentence of article 18(1)(b) of Law No. 240/2010, as per the version existing prior to the date of entry into force of Law June 30, 2022, No. 79, referred to in article 18(1)(c) of that same law, competitions for research grants are not open to those who are related, by blood or marriage up to the fourth degree inclusive, to a professor in the department issuing the notice of competition or deciding on the renewal or to the rector, general manager or member of the University's board of directors.

Article 5

Comparative Evaluation Judging Commission

The judging commission for the comparative evaluation relating to each scientific discipline, proposed by the department for whom the notice of competition has been issued, is appointed by decree of the Rector of Luiss Guido Carli and made up of three tenured members of academic staff from Italian or foreign universities.

The commission may avail of the services, free of charge, of highly qualified Italian or foreign expert auditors external to the University.

The commission elects a chairperson and secretary from among its number.

Article 6

Comparative Evaluation

The judging commission make its comparative evaluation of the candidates based on qualifications, publications and interview.

For the purposes of that procedure the following amongst others are considered as qualifications:

- a) research doctorate degree;
- b) the research project submitted;
- c) the carrying out of documented research activity with public and private parties through contracts, scholarships or assignments in Italy or abroad;
- d) any other documentation and/or certification deemed useful for ascertaining that the candidate's scientific and professional curriculum is suitable for conducting research activity.

The judging commission can award up to 60 points for the qualifications, publications and documented research activities and up to 40 points for the interview, which includes not just a presentation of the research project but also a discussion of the scientific works submitted, for a final score of up to 100 points.

The points to be awarded to qualifications are divided as follows:

- a) up to 20 points for the academic curriculum;
- b) up to 10 points for the adequately detailed research project;
- c) up to 15 points for academic publications that show originality, scientific relevance and consistency with the scientific area selected by the candidate;
- d) up to 15 points for documented research activity with public and/or private parties in Italy or abroad.

Candidates who are awarded a score of at least 36/60 in the evaluation of qualifications will be admitted to the interview phase.

Candidates awarded the minimum score or better will be notified that they have been admitted to the interview phase, indicating the date and place. Notification will be through publication on the University's website and e-mail sent to the address given for the purposes of the competition at least 15 days before the date scheduled for the interview. To pass the interview, the candidate must be awarded a score of at least 24/40.

The sum of the qualifications and interview scores will yield the overall score of each candidate.

At the end of the process the judging commission will compile the overall ranking in decreasing order for each research project based on the scores obtained as above.

The ranking is approved by decree of the Rector of Luiss Guido Carli and published on the University's website.

Any grants that become available as a result of their being declined before the grantees have commenced their contract will be redistributed in accordance with ranking order. The issuing of new notices of competition will not be authorized if candidates with draw after having commenced their research.

Article 7

Obligations and Rights

Winners are awarded research granted in the manner prescribed by the applicable laws and regulations.

Winners must submit a statement of acceptance within a maximum of 10 days following receipt of the notice of the grant award at the e-mail address given for the purposes of the competition, failing which the grant will be forfeited.

Grantees must undertake their research within the framework of research programmes approved by the department they pertain to and must ensure they are physically present in the University to meet the person in charge of their grant (**responsabile dell'assegno**) at least once a week over the course of the entire academic year except in the periods when the University is closed or, if different, when the grantees are on annual vacation. Should grantees intend to go abroad for a period exceeding three consecutive weeks for reasons associated with the research for which the grant has been awarded, they must inform the research head (**responsabile scientifico**) and the Department Head. Grantees are required to submit an annual report in writing on their activities to the management of the department in

which their work is done together with the assessment of the research head(s). The grantees are also required to submit a final report on their activities together with the opinion of the research project head(s).

Subject to assuring the regular performance of the research activities assigned to them, subject to obtaining the prior authorisation of the department and after consulting with the research head(s), grantees may participate in the carrying out of research or advisory work on behalf of third parties who have commissioned those type of activities from the University and thus the grantees may share in the associated revenue in the manner laid down in the regulations governing such matters. The grantees may also participate in activities carried out within the context of national, EU and international programmes.

The grants do not give any rights concerning access to permanent positions at the University.

Article 8

Illness

In the event of documented serious illness, the research activity and thus the grant may be suspended.

The grant will not be suspended for absences of less than a total of 30 days over the course of a calendar year and consequently no justification of absences will be required.

Article 9

Tax, Social Security, Insurance and Maternity Rules

The University arranges for insurance coverage against injuries and civil liability for the grantees within the context of the performance of their research activities.

For tax purposes, the grants are subject to the provisions of article 4 of Law No. 476 of 13 August 1984, as amended; for social security purposes the provisions of articles 2.26 et seq. of Law No. 335 of 8 August 1995 as amended; for compulsory maternity leave purposes the provisions of Ministry of Labour and Social Welfare Decree of 12 July 2007 published in Official Gazette No. 247 of 23 October 2007; for sick leave purposes the provisions of article 1.788 of Law No. 296 of 27 December 2006 as amended.

During compulsory maternity leave when the running of time for the purposes of the duration of the grant is suspended, the maternity benefit paid by INPS pursuant to article 5 of the aforementioned Decree of 12 July 2007 is stopped up by the University to reach the full amount of the research grant.

Article 10

Checking and Evaluation of Work

Every year the relevant department evaluates the grantee's work on the basis of the report submitted pursuant to article 7 hereof.

In the event of a negative evaluation, the department may request that the contract be terminated pursuant to article 12 hereof.

Article 11

Funded Research

By way of exception to the above articles, departments may issue notices of competition in relation to specific research projects for the awarding of grants in respect of study and research activities that are fully funded for the entire term by natural persons or public and private bodies.

The requirements and procedures for the awarding of those grants are set out in the funding agreements subject to observing the applicable laws and regulations.

Article 12

Forfeiture and Termination

Those who do not state that they accept the research grant by the deadline for doing so specified in article 7 hereof or who do not commence their work by the prescribed forfeiture research grant.

The date of commencement of the grant may be deferred solely for duly certified health reasons, compulsory



maternity leave and duly proved cases of force majeure.

If after commencing his or her scheduled research activities a grantee does not regularly and continuously carry them out for the entire period without justifiable reason or is guilty of grave and repeated omissions and breaches, a procedure to terminate the contract will be commenced on the proposal of the research head(s) subject to the approval of the relevant Department Board.