

**Rectoral Decree No. 347 of 9 October 2024 on changes to Luiss University's Research Doctorate Regulations approved with Rectoral Decree No. 27 of 15 March 2022**

**THE RECTOR**

- Having regard to Law No. 168 of 9 May 1989 whereby the Ministry for Universities and Technological and Scientific Research was established.
- Having regard to Law No. 240 of 30 December 2010 on “**Rules governing the organisation of universities, academic personnel and recruitment as well as delegation of authority to the government to legislate to incentivise quality and efficiency in the university system**”.
- Having regard to Ministerial Decree No. 226 of 14 December 2021 whereby the Ministry of Universities and Research issued the “Regulations on accreditation of PhD programs and locations and the criteria for establishing PhD programs by accredited bodies”.
- Having regard to the Independent Statutes of Luiss University.
- Having regard to the General University Regulations of Luiss University.
- Having regard to the University Academic Regulations of Luiss University.
- Having regard to the resolution passed by the Academic Senate of Luiss University at its sitting of 22 February 2022.
- Having regard to the resolution passed by the Executive Committee of Luiss University at its meeting of 9 March 2022.
- Having regard to the resolution passed by the Academic Senate of Luiss University at its sitting of 28 May 2024.
- Having regard to the resolution passed by the Executive Committee of Luiss University at its meeting of 11 June 2024.

**DECREES AS FOLLOWS**

**Luiss University's Research Doctorate Regulations** are hereby amended, with the insertion therein of Article 11 headed “Accounting for doctoral students' efforts in funded research projects”, as per the text attached hereto and forming an integral part of this Decree.

Professor Paolo Boccardelli

Digitally signed by  
PAOLO BOCCARDELLI  
C = IT  
O = LUISS UNIVERSITY

## Regulations for the Research Doctorates

(Approved by the Executive Committee of Luiss University at its meeting of 11 June 2024, acting upon the proposal adopted by the Academic Senate at its sitting of 28 May 2024)

### Article 1 General Rules

1. These regulations – issued to implement current law – govern the establishment and organization of research doctorate programs at Luiss Guido Carli. A research doctorate or PhD constitutes the third level of university education and is the highest level of specialization offered by universities for a career in academic and research as well as in the business world, especially that elevating innovation. It is also key when practicing a profession.
2. Doctoral training, in accordance with the principles and guidelines established at the European level, enables students to:
  - a. independently conceptualize, design, pursue, and adapt innovative research programs or programs;
  - b. conduct critical analyzes, evaluations, and syntheses of new and complex ideas and processes in research institutions, the production system, public administration, and in the field of private practice;
  - c. through the acquisition of new scientific and transversal skills, contribute to the pursuit of the Sustainable Development Goals identified by the General Assembly of the United Nations set out by the 2030 Agenda for Sustainable Development and to its variations in European policies;
  - d. contribute towards strengthening transnational and international relations in the field of research through joint doctorates and forms of co-protection, and ensures coherence with the research project developed by the PhD student, through study abroad periods for a suitable duration as regards to the doctoral project;

- e. acquire transversal skills to facilitate their transfer as well as their scientific and professional development.

Doctoral training follows a quality assurance system, that is different to that of the first and second cycle of university training, that aims to improve the quality of the research environment and define transparent and responsible procedures for the admission, supervision, awarding of the degree, and the professional development of doctoral students.

## **Article 2 Subjects who may apply for the accreditation of PhD courses**

1. In accordance with the Standards and Guidelines shared at the European level, Luiss proposes the activation of courses of Research Doctorates to develop a specific, broad, original, qualified, and continuous activity both in teaching and research that is recognized at international level in the Doctorates' sectors of interest. Research doctorate programs is subject to accreditation by the Ministry granted upon a favorable opinion from ANVUR.
2. Luiss can request the accreditation of doctoral courses and associated locations also through the signing of Conventions or the establishment of Consortia which can be the administrative headquarters of Luiss courses may set up a Consortium with one or more of the following subjects:
  - a. other Italian or foreign universities with the option of awarding multiple or joint qualifications;
  - b. Italian or foreign public and private research bodies that fulfil the requirements of high cultural and academic standards and equipped with suitable personnel, facilities and equipment;
  - c. institutions in association with – pursuant to article 2 paragraph 1, of Law No. 508 of 21 December 1999, in accordance with art. 15 del MD 226 of December 2021, the option of awarding multiple or joint qualifications;
  - d. enterprises, including those abroad, that undertake a qualified research and development activity;
  - e. public administration, cultural institutions, and research facilities at the European or international level for the realization of specific innovative research and development programs.

## **Article 3 Requirements for the accreditation of PhD programs and locations**

1. The requirements for the accreditation of the PhD courses and locations are the following:
  - a. The composition of the Academic Board:
    - a.1) considering gender balance, where possible, the Academic Board consists of a minimum number of twelve members belonging to scientific fields that are related to the course objectives. The Board is constituted, for at

- least half of the members, by tenured university professors of first or second level. Other members are permanent researchers of Universities or public research bodies, or in the case of Doctorates in associated form with public research bodies, also by belonging researchers to the roles of research managers, researchers or early-career researchers of the same entities. Regardless, researchers belonging to the Academic Board must hold a scientific qualification that meets the abovementioned requirements established by current legislation to hold the role as second-tier professor. While professors must be in possession of a scientific qualification certified on the basis of the requirements to acquire the membership role;
- a.2) Academic Board members of foreign Universities or research institutes must hold a scientific qualification that meets the abovementioned requirements established by current legislation to hold the role as second-tier Professor;
  - a.3) The Academic Board Coordinator must be in possession of a scientific qualification certified on the basis of the requirements to hold the role as first-tier Professor;
  - a.4) without prejudice to the provisions of points a.1, a.2 and a.3, experts, even if not belonging to Universities or public research bodies, may be part of the Academic Board, forming a maximum of one third of the overall Board composition. Experts must be in possession of a proven scientific or professional qualification in research fields that is related to the objectives of the PhD course.
- b. Number of doctoral scholarships: The University must provide:
- b.1) for each Doctorate cycle of to be activated, an average number of at least four scholarships for activated PhD program, excluding from the calculation the scholarships assigned to activated PhDs in agreement or in consortium, it being understood that for the single PhD course such availability cannot be less than three;
  - b.2) in the case of Doctorates activated in associated form by two subjects, through the stipulation of Conventions or the establishment of Consortia, each of the subjects finances at least two scholarships. In the case of more than two subjects, the subject who is the administrative seat of the course finances at least two scholarships and other subjects finance at least one;
- c. adequate and stable funding for the sustainability of the PhD program, with specific reference to the availability of scholarships and support for the activities of PhD students;
- d. specific and qualified operational and scientific structures for carrying out the study and research activities of doctoral students, adequate to the number of scholarships provided, including, in relation to the specific characteristics of the course, welfare

- structures, laboratories scientific, adequate librarianship, databases and resources for electronic computing;
- e. advanced research and training activities, including seminars, or carried out in laboratories or research bodies of a European level and interest;
  - f. activities, also in common more PhD courses, of interdisciplinary, multidisciplinary, and transdisciplinary training, and linguistic and IT specialization, as well as activities in the field of teaching, research management, and European and international knowledge of research systems, the exploitation and dissemination of results, intellectual property and open access to research data, and products and the fundamental principles of ethics and integrity;
  - g. a quality assurance system for planning and training management doctoral program in accordance with the Standards for Quality Assurance in the European Higher Education Area (EHEA), according to ANVUR regulations.
2. The requirements referred to in article 3 paragraph 1, also apply to Doctorates activated pursuant to article 2 paragraph 2. In such cases, subjects must guarantee the PhD students, on an ongoing basis, the effective sharing higher education and research structures and activities, and offer shared training activities, including a rotation between locations.

#### **Article 4 Accreditation of courses and locations**

1. The accreditation system is divided into the initial authorization to activate PhD courses and in the accreditation of the offices where these take place, as well as in the periodic verification of the permanence of the requirements required for these purposes, in the manner set out in this regulation.
2. The application for accreditation must be submitted to the Ministry for approval by subjects outlined in article 2, paragraph 1 and 2, must be accompanied by the documentation evidencing fulfilment of the requirements of article 3, and must state the number of total places for which accreditation in relation to each doctoral program is sought for. The application for accreditation may refer also to single curricula of an already accredited PhD courses.
3. The Ministry sends the application for accreditation to ANVUR within twenty days of its receipt. ANVUR evaluates applications within sixty days from the date of receipt, including the ten-day deadline within which the requesting party can communicate any observations or clarifications, at the request of ANVUR. ANVUR may turn to external experts, even for individual accreditation requests, of pursuant to the article 12, paragraph 4, letter d), of the regulation referred to in the decree of the President of the Republic 1 February 2010, n.76, and can arrange for site visits. In such cases, the deadline for the evaluation of the accreditation application may be extended for a maximum of thirty days. The application for accreditation undergoes by decree of the Minister, issued

- upon the favorable opinion of ANVUR. The accreditation decree is sent to the person requesting the accreditation itself and to the relative assessment body.
4. The accreditation of locations and courses has a duration of five years. Without prejudice to monitoring, the evaluation periods referred to in paragraph 5, and the possession of the requirements outlined in article 4 for each member of the college, accreditation is assessed, for the purpose of confirming or revoking it, in the following cases:
    - change in the name of the courses;
    - change in the composition of the teaching staff, by more than twenty-five percent compared to the previous edition;
    - change of the Course Coordinator;
  5. The periodic evaluation activities serve to verify the accreditation requirements of the PhD courses referred to in article 3. These activities are carried out by ANVUR, based on the results of the yearly evaluations carried out by the internal evaluation bodies of the accredited subjects. ANVUR may also arrange on-site visits carried out by external experts to ascertain the adequacy of the structural equipment of courses. Periodic evaluations can be carried out as part of the periodic accreditation of the office referred to in article 5, paragraph 3, of the legislative decree n. 19, considering the specificity of doctoral training with respect to the first and second university cycle.
  6. The ascertainment of the lack of one or more of the requisites required entails, after cross-examination with interested parties in the same terms referred to in paragraph 3, the revocation of the accreditation, ordered by decree of the Minister, with the assent of ANVUR, also considering the provisions of article 4, paragraph 2, of the regulation referred to in the decree of the President of the Republic 1 February 2010, n. 76. The subject the recipient of the revocation ends, with immediate effect, the activation of new cycles of doctoral courses, without prejudice to the completion of the courses already activated.
  7. Upon the proposal of ANVUR and in compliance with the criteria set out in this regulation, as well as in consideration of the evaluation results referred to in article 12, of the data contained in the Registry of which article 11 and those collected in the accreditation procedures referred to in article 4 and taking into account in particular of the general guidelines of the university system and of the Standards for the insurance of quality in the European Higher Education Area (EHEA), the Ministry periodically updates the indicators for the accreditation and evaluation of PhD courses and related guidelines.
  8. Accredited PhD courses are included in the appropriate public database managed by the Ministry. As a national registry of research doctorates, it contains useful information for promotion purposes courses at national and international level, accreditation, monitoring and evaluation of themselves, as well as information on the career opportunities and careers of PhDs.

## **Article 5 Establishment, duration, and functioning of PhD courses**

1. Luiss can set up a Doctoral School to coordinate the establishment and operation of PhD courses. The ownership of courses and the accreditation of PhD courses and locations remain the responsibility of the University. The School is established on the proposal of the Academic Senate, by the Board of Directors, pursuant to article 7 letter i) of the University Statute. The Deputy Rector for Research will hold the role as Director of School. The Doctoral School is governed by its own regulations aimed at defining the course, activities, shared/common academic activities, and related processes. Following the positive response of the Quality Board, the Departments or School can submit the proposal for the establishment of PhD courses to the Academic Senate and the Executive Board. PhD courses have a minimum duration of three years.
2. The course names, curricula, and composition of the Academic Board must align with the research themes of the PhD course, whether referred to in broad terms and clearly defined.
3. The Academic Board and Coordinator form the PhD program. Members of the Academic Boards, supervisors and co-supervisors of the PhD students must play an active role in the execution of the PhD program.
4. The Academic Board is responsible for the planning and implementation of the PhD course. Board members can participate in only one Board at the national level. It is possible to participate in more Boards only if it refers to a PhD program organized in an associated form, pursuant to article 2, paragraph 2, including the industrial doctorate courses referred to in article 10, and the PhD courses of national interest referred to in article 11. The Academic Board is appointed by the Department to which the program belongs and carries out its functions for all active cycles in the academic year. The Academic Board is effective as from the date of notification of the accreditation decree by the Ministry. The Academic Board meets at least once every two months to deliberate on the matter the functioning of PhD programs, with particular reference to the requests presented by students for the operational performance of their research activity. Meetings of the Academic Board can be held online via email. In the event of online meetings, opinions not expressed within the specified deadline are considered assent.
5. The Coordinators of the PhDs are appointed by the respective Department Councils. The Board of Department appoints the Coordinator of the PhD, who is identified among professors that comply with the requirements established by current legislation for the Coordinator's Office. The verification of these requirements is executed by the Doctoral Office. By virtue of the Rector's Decree, the position of PhD Coordinator is attributed for 4 academic years. The Coordinator can be re-elected for several terms, even if not consecutive. The coordination of the Academic Board is entrusted to a full-time professor or, in the case of motivated unavailability, to a full-time second-level professor who meets the requirements set out in article 4, paragraph 1, letter a), number 3). The function of Coordinator can be exercised in only one Board a national level. Each PhD student is assigned a supervisor and one or more co-supervisors. The supervisor and co-supervisor(s) are assigned to students by the Academic Board during a meeting within the



first year of the PhD students' course. The supervisor must be a Faculty member of the PhD to which the student belongs, whereas the co-supervisor can be external but must be in possession of the scientific requirements of the Faculty in question. In case of more than one co-supervisor, at least one must belong to the same academic background and must be in possession of scientific requirements of the Faculty in question. The academic activity – tutoring or corporate and thesis supervision – is certified and carried out by university professors and researchers in the field of PhD courses, contributes to the fulfillment of the institutional obligations referred to in article 6 of Law 30 December 2010, n. 240.

6. The inclusion of professors and researchers of other Universities and public research bodies in the Faculty is subject to the authorization of the structure to which they belong.

#### **Article 6 Procedures for accessing the PhD courses and for obtaining the degree**

1. A public selection is held at least once a year for the admission to the PhD program. The application form can be submitted by Italian or foreign citizens who are in possession of a Master's degree or a suitable academic qualification obtained abroad on the submission deadline of the call. The application form can also be presented by those who achieve the title of study required by the call by the date of enrollment in the PhD program, defined in the call for applications, penalty forfeiture of admission to the course. The suitability of the foreign qualification is ascertained by the Admission Commission to the PhD program, in compliance with the Italian legislation and that of the country where the qualification was issued, as well as the treaties or international agreements on the recognition of qualifications for the continuation of studies.
2. By decree, the call, drawn up in Italian and English, is issued by the Rector. The call announcement is published for a minimum of thirty days on the accredited body's website, on the European Euraxess website and on the Ministry website. The call announcement outlines the requirement criteria and evaluation of qualifications, the applicability of any written tests (including internationally recognized tests), the methods of conducting the interviews which may also include the presentation of the research project. Interviews may be carried out online. The Examining Commission for the admission and evaluation of candidates is appointed by Rector's Decree, after consultation with Faculty, and is made up of at least three members, professors (including foreigners) or sector experts with recognized qualifications. In any case, the number of professors must be greater than that of experts. Following the selection process, the list of candidates is drawn up and made public, also online. In the event that the PhD program is activated in the curricula, the admission and evaluation procedures, as well as the final ranking are in any case unique, without articulation in the curricula. The start date of the PhD courses falls within the month of October of each calendar year, except as regulated in any agreements and/or conventions for the activation of specific programs. If the call reserves a quota of places for students who graduated from universities abroad, pursuant



to paragraph 4, or to scholarship holders from foreign countries or to specific international mobility programs, a different admission process may apply. In this case, a separate ranking will apply. Reserved places not assigned may be made available for other selection procedures referred to in paragraph 1.

3. The call announcement must indicate the number of PhD scholarships and any other forms of financial support.
4. The calls for application may include:
  - a) the admission of suitable candidates in case of the renouncement of winners or if additional resources become available, within the terms established by the university regulations;
  - b) the reserve of a portion of grants and other forms of financial support in favor of subjects who obtained the qualification required for admission to the PhD program at foreign universities.
5. In the case of national, European, and international collaborative projects, specific admission processes and organizational methods, in relation to the characteristics of PhD programs in question, may apply.
6. Should a prospective student provided demonstrated proof that they are unable to present their PhD thesis within deadline set by the duration of the course, the Academic Board may grant an extension of a maximum of twelve months, without further financial charges. The PhD student must submit a request for extension.
7. An extension of the duration of the PhD course for a period not exceeding twelve months can also be decided by the Faculty for justified scientific needs, ensuring in this case the corresponding extension of the duration of the scholarship with funds charged to the budget of the university. In the event that the Faculty deems the need to extend the duration of the PhD course for justified scientific needs, this decision must be taken unanimously by all Board members. In this specific circumstance, the consideration of silence as consent is not envisaged. Following this resolution, the PhD Coordinator must submit a request to the Academic Senate and the University Executive Board for approval.
8. PhD students may request, for proven reasons provided by law, the suspension of the course for a maximum duration of six months. For the duration of the suspension, no scholarship will be paid study or other equivalent funding.
9. The extension and suspension periods referred to in paragraphs 6, 7, and 8 may not in aggregate exceed the duration of eighteen months, except in specific cases provided for by law.
10. The title of Doctor of Philosophy, abbreviated “Dr” otherwise “Ph.D.”, is awarded following the positive evaluation of a research thesis that contributes to the advancement of knowledge or methodologies in the chosen field of study. The PhD thesis is written in Italian or English, or in another language, subject to the authorization of the Academic Board, and is accompanied by a summary, written in English. The methods of elaboration of the final thesis are established by the Academic Board and communicated to the students by the Coordinator and/or supervisor(s).

11. The thesis, reports on the activities carried out during the PhD course, and publications are examined by at least two evaluators, who are not belonging to the body that issues the PhD degree and are in possession of highly qualified experience. A minimum of one evaluator must be a professor. Evaluators may belong to a foreign or international institutions. The names of the evaluators are approved by the Academic Board, upon the proposal of the supervisor(s) of the student in question. Evaluators must share a written analytical evaluation of the thesis within thirty days of receipt, and submit proposal for a public presentation or postponement of the presentation of the thesis for a period not exceeding six months. After this period, the thesis is in any case admitted to the following phase that is the presentation. This is be accompanied by a new written evaluation, which will be an integral part of the final assessment made by evaluators, in the light of any corrections or additions made by the candidate.
12. The presentation takes place publicly in front of a Commission, made up for at least two thirds of subjects not belonging to the administrative headquarters of the course and for no more than one third from components belonging to the subjects participating in the Doctorate pursuant to article 3, paragraph 2, with the exception of candidate's supervisor(s). Thesis evaluators may be part of the Commission, provided that the Commission is composed for at least two thirds of members of the same academic background. Following consultation with Faculty, the Commission is appointed by decree of the Rector accounting for gender balance, where possible. The Commission members may follow the presentation online. At the end of the presentation, the Commission issues a written and motivated evaluation of the thesis. In the case a thesis is unanimously deemed of particular scientific importance, the student may be awarded praise for academic excellence.
13. Training activities carried out by the PhD students in one or more locations are certified by a document attached to final diploma (diploma supplement).

## **Article 7 Scholarships**

1. Without prejudice to the provisions of article 6, paragraph 3, PhD positions can be announced without scholarship, within the limit of one place out of three with scholarship.
2. Scholarships, which may be funded by several sources, have a total duration of at least three years and are renewed annually upon successful completion of planned activities and program for each year. If the scholarship is not renewed, or if the student renounces it, the unused scholarship amount is reinvested for the funding of research doctorates.
3. The minimum amount of the scholarship is established by decree of the Ministry. The increase in the scholarship is established at fifty per cent, for a total period not exceeding twelve months, for carrying out research activities abroad authorized by the Academic Board. This period can be extended by an overall maximum of eighteen months for

doctorates in co-supervision with subjects' foreign countries or activated pursuant to article 2, paragraph 2. This increase cannot be used for stays of duration less than a continuous month and may possibly be subject to further constraints, indicated in call for applications for specific projects. The PhD student's research periods abroad must be approved in advance by the Academic Board, who assesses the relevance of the project and its added value, also based on the invitation letter from the host University (or the research body). It is the responsibility of the PhD student to submit the invitation letter to the Academic Board for approval. The request of increase of the scholarship may be submitted to the Academic Board following the PhD student's period abroad. PhD students can periodically send letters of confirmation to the Office conducting the visiting period, on the basis of which the increase will be paid. In any case, at the end of the research period, PhD students must submit a final letter confirming the completion of the period abroad.

4. Without prejudice to the provisions of article 12, paragraph 2, in order to carry out a research activity in Italy and abroad, in addition to the scholarship, the student is guaranteed a budget, adequate for the type of PhD course and in any case not less than ten percent of the amount of the scholarship itself, financed with the resources available in the accounts of the accredited subjects.
5. For the maintenance of apprenticeship contracts and other forms of financial support, in the years of course subsequent to the first, the same principles set for the maintenance of the scholarships of referred to in paragraph 2 apply.
6. Without prejudice to the checks relating to the completion of the program of yearly activities foreseen by the course Doctorate, the provisions referred to in paragraphs 2, 3, and 4 do not apply to doctoral students from foreign countries scholarships or financial support within specific mobility programs.

#### **Article 8 Industrial Doctorate/PhD**

1. At the time of initial accreditation or subsequently, the subjects referred to in article 2 may request the recognition of the qualification of "Industrial Doctorate", also as part of the denomination, for PhD courses activated on the basis of agreements or consortia that also include subjects of which article 2, paragraph 2, letter d), who carry out research and development activities.
2. The agreements referred to in paragraph 1 regulate:
  - a) the methods for coordinating the research activities between parties;
  - b) the methods of carrying out the research activities at the company, as well as, in relation to the possible one posts covered by employees of enterprises, the breakdown of the total commitment of the employee, the duration of the PhD course and any financial contribution that the company will recognize to the University for the functioning of the PhD Course;

- c) incentive mechanisms to promote the technology transfer and development of results research activity by affiliated companies.
- 3. The research themes characterizing the Industrial Doctorate course recognize the importance of promoting economic development and enhancing the production system, by facilitating joint planning in relation to the research topics and activities designed for PhD students.
- 4. In line with the guidelines defined at European level, development strategies of the national system, and in compliance with the principles referred to in article 1, the calls for application for Industrial Doctorate courses can:
  - a) indicate specific requirements for carrying out research activities, such as interdisciplinarity, membership in international networks and cross-sectoriality, with particular reference to the business sector;
  - b) allocate a portion of the available places to employees of the companies or entities with agreements engaged in highly qualified activities, admitted to the PhD program upon successfully passing the selection process.
- 5. In any case, the possibility referred to in article 45 of Legislative Decree 15 June 2015, n.81, remains valid to activate apprenticeship contracts aimed at the formation of the Industrial Doctorate, guaranteeing in any case the prevalence of research activity. These apprenticeship contracts are considered equivalent to PhD scholarships for the purpose of calculating the minimum number necessary for the activation of the course.

For the doctorates referred to in this article, it is possible to set a different submission deadline for applications, start date of courses, academic offer, and organizational methods of academic activities of PhD students for the successful development of the PhD program.

#### **Article 9 Doctorates/PhDs of national interest**

- 1. The Ministry favors the activation of PhD programs of national interest and provides for the methods of co-financing.
- 2. A PhD course, defined as being of national interest, must meet the following requirements:
  - a. contributes to the progress of research also through the achievement of priority area objectives of the National Recovery and Resilience Plan, including those linked to the enhancement of innovative PhD courses for Public Administration and cultural heritage, or the National Research Program or related National Plans;
  - b. in the accreditation phase, provides for the stipulation of agreements or the establishment of consortia between several universities, as well as with highly qualified and internationally recognized research institutions, which offer the effective sharing of training and research activities, modalities for regulating the forms of financial support, modalities of exchange and mobility of professors and PhD students and any forms of co-protection;

- c. already in the accreditation phase, provides for the coordination and joint planning of research activities between at least one University and at least four subjects referred to in article 2, paragraph 2, to create highly qualified academic courses and allow access to infrastructures research suitable for realization of research projects of PhD students;
  - d. provides, for each PhD cycle, at least thirty scholarships, each of a specific amount pursuant to article 7, paragraph 3. In any case, the quota for the support of research activities and training of PhD students is increased, out of the ministerial co-financing, equal to twenty percent of the grant amount.
3. The subjects referred to in paragraph 2, letter c), assign scholarships for PhDs of national interest with the procedures referred to in Article 6. The Commission's evaluation of candidates must ensure the participation of foreign or external members of the convention subjects.

#### **Article 10 Rights and duties of PhD students**

1. The enrollment in the PhD program requires an exclusive and full-time commitment, without prejudice to the provisions of paragraph 4 and of article 8 paragraph 2, letter b). The Academic Board may authorize the PhD student to carry out paid activities that allow them to acquire skills relating to the field of study, following the evaluation of the compatibility of the same activities with the successful performance of the training, teaching, and research activities of the PhD course. The maximum annual limit that can be perceived by the PhD student, compatible with the scholarship, cannot exceed the minimum ministerial amount of the scholarship.
2. For each PhD student, coherent research and training activities are ordinarily foreseen with the doctoral project, at highly qualified institutions abroad.
3. As part of their project, PhD students may carry out tutoring activities – also retributed – for students of bachelor's and master's degree courses as well as supplementary teaching activity, provided that it is within the limit of forty hours for each year academic. The abovementioned must be approved by the Academic Board. For the activities referred to in this paragraph, PhD students are paid the grants referred to in article 1, paragraph 1, letter b), of the decree-law of 9 May 2003, n.105, converted, with modifications, by law 11 July 2003, n.170.
4. The research doctorate scholarship is subject to the payment of INPS social security contributions, that is managed separately pursuant to article 2, paragraph 26, of law no. 335, to the extent of two thirds at the expense of the administration and a third party at the expense of the fellow. PhD students benefit from the protections and related rights. The candidate must indicate in their application to the PhD program whether they intend to compete for one or more of forms of financial support provided in the call announcement.
5. Public employees admitted to a PhD course benefit from the leave provided for by

collective bargaining or, if employed under public law, from extraordinary leave for study purposes, compatibly with the needs of the administration, pursuant to of the article 2 of the law 13 August 1984, n. 476, with or without grants and unless explicitly waived, only if they are enrolled for the first time in a PhD course, regardless of the subject area. The right to the budget for the research activity carried out in Italy and abroad referred to in article 7, paragraph 4 remains unaffected.

6. The interventions for the right to study referred to in the decree are extended to PhD students, regulated therein legislative 29 March 2012, n. 68.
7. Without prejudice to the application of the rules for the protection of parenthood referred to in the decree of the Ministry of Labor and Social Security 12 July 2007, published in the Gazzetta Ufficiale of 23 October 2007, n. 247, PhD students on leave retain the right to the scholarship. At the end of the suspension period, the scholarship is disbursed upon resuming attendance up to the total duration of the scholarship itself.
8. Representatives of the PhD students can participate at the meetings of the Academic Board of the PhD in question, to discuss academic and organizational issues.

#### **Article 11 Accounting for doctoral students' efforts in funded research projects**

1. Subject to approval by the Academic Board, doctoral students may develop part of their research activities by participating in funded research projects that are consistent and in synergy with their own research topic.
2. Should doctoral students be afforded the opportunity to enhance their doctoral research by participating in funded research projects related to the discipline areas and topic of their own doctoral research project, taking into account the Executive Committee's resolution of 31 January 2024 providing for the introduction of a daily cost for calculating personnel costs, the efforts of doctoral students working on a funded research project may be accounted for by Luiss as the cost of the personnel involved in the development of the project itself, through a quantification of the students' productive time subject to a ceiling of 30% of the total time of the entire PhD program (1,548 hours for 3-year PhD programs and 2,064 hours for 4-year PhD programs).

#### **Article 12 Evaluation and funding of PhD courses**

1. The University can finance PhD courses, subject to their accreditation, through:
  - a) own funds;
  - b) funds from the Ministry from the credit lines provided for by current legislation;
  - c) funding provided for within the association forms referred to in article 2,

- paragraph 2;
- d) funds of other ministries or other public or private entities;
  - e) competitive calls at national, European, and international level.
2. The funding referred to in paragraph 1, letter b), is distributed yearly by decree of the Ministry, following the criteria below:
- a) productivity and quality of the research activity carried out by Academic Board and by PhD students and research doctorates;
  - b) degree of internationalization of the PhD, measured on the basis of the proportion of PhD students or professors from abroad and on the basis of the valorization periods of attendance abroad;
  - c) attractiveness of the PhD program measured on the basis of the number of PhD students admitted to the course who have not obtained the Master's Degree in the same location or in sites associated with it or agreements pursuant to article 2, paragraph 2;
  - d) provision of services, infrastructural resources, and financial resources, available to the PhD program and students, also following merger or federation processes between universities;
  - e) employment opportunities for research doctorates;
  - f) valorization of research results, carried out by the Faculty members, PhD students, and research doctorates who have obtained the title, adequately documented with methods that allow ANVUR to assess its impact;
  - g) number of scholarships funded by external entities;
  - h) level of satisfaction of PhD students of the course. Information is retrieved from anonymous survey questionnaires.
3. As part of the yearly assignments for training activities following graduation of the Second-Level Master's Degree, the Ministry can allocate a portion of the available funds to one or more of the following purposes:
- a) co-financing of doctoral scholarships, assigned to PhDs of national interest referred to in article 9;
  - b) incentives for PhD courses referred to in article 3, paragraph 2.

### **Article 13 Registry of PhDs and database of PhD theses**

1. For the purposes referred to in article 1-bis, paragraph 1, of the decree-law of 9 May 2003, n.105, converted, with modifications, from the law 11 July 2003, n. 170, the Ministry is responsible for updating the registry of PhD students and PhDs, which contains, in addition to the data identified by the decree of Ministry of Education, University, and Research of 30 April 2004, adopted pursuant to paragraph 2 of the same article 1-bis, the specific information on the scientific publications produced during the PhD course, including PhD theses and, after the first five years from graduation of the



title, the data relating to employment opportunities. With a further decree adopted pursuant to the same article 1-bis, paragraph 2, following consultation with the Guarantor for the protection of personal data, the specific identification is carried out of such data, which must be transmitted to the aforementioned Registry by the Universities, and to the identification of the technical and organizational measures in compliance with current legislation.

2. Within thirty days of the discussion and approval of the thesis, the University uploads a soft copy on the Registry referred to in paragraph 1, in a specific open access section. Before the authorization of Faculty, parts of the thesis may be made unavailable in relation to its use of data protected in accordance with current legislation. The obligation of thesis submission at the central national libraries of Rome and Florence applies.

#### **Article 14 Monitoring of implementation**

With the support of ANVUR, the Ministry monitors the implementation of this regulation, in particular reference to the expansion of the offer of PhD courses and the impact of doctoral training also for the purposes access to careers in public administrations, as well as the integration of professional paths of high innovativeness.

#### **Article 15 Contributions for access and attendance**

The Executive Board of Luiss Guido Carli decides, upon proposal of the Academic Senate or the School of PhD, and for each PhD cycle, any contributions payable by PhD students for access and attendance. EU and non-EU students, coming from Italian and foreign, public or legally recognized universities can be admitted to one or more courses activated within the Luiss research doctorates, upon payment of the tuition fee. Non-EU students residing abroad, for the purposes of enrolling in single courses, are required to comply with the ministerial regulations. Registration for single courses is completed with the submission of application and payment of the required fees.

Students who are holders of a Master's degree and Single-Cycle degree or similar are admitted following single courses academic qualification obtained abroad, previously recognized by the academic authorities, if not already declared equivalent.

The fee amount to be paid in the case of enrollment in one or more single courses is established on an annual basis by the Board of Directors of Luiss Guido Carli.

#### **Article 16 Co-supervised doctorates**

The University can sign special and specific agreements aimed at the creation of research doctorates joint with universities of foreign countries that provide for the co-protection of theses. The co-protection agreement provides that the PhD student carries out their research work under the guidance of two supervisors, one for each University involved, committed to

collaborating in a spirit of common responsibility. The study path of the PhD student and the procedures relating to the achievement of the degree and the composition of the relative commission will be defined in the specific agreement, in compliance with the legislation in force in the countries of activation of the doctorates.

### **Article 17 Visiting PhD students incoming**

The University provides the opportunity for PhD students enrolled in other universities, both Italian and foreign, to carry out a visiting period at its offices. Each prospective PhD student/visiting student must autonomously identify a potential supervisor among Luiss professors and ask for their availability to carry out this role.

Upon receipt of this request, the professor must submit it to the Doctoral Office for the evaluation of the formal requirements that the PhD student must have in order to carry out this research period at the University.

Once the presence of these requirements is verified, the Doctoral Office submits the request to the Board of Department of reference, identified on the basis of the application received.

La formazione dottorale si realizza nell'ambito di un sistema di assicurazione della qualità, distinto da quello previsto per il primo e secondo ciclo della formazione universitaria, finalizzato a migliorare la qualità dell'ambiente di ricerca e a definire procedure trasparenti e responsabili per l'ammissione, la supervisione, il rilascio del titolo e lo sviluppo professionale dei dottorandi.