

FAQ

International Development's Office 2024/2025

DISCLAIMER

The present FAQ is meant to support incoming and potential outgoing Luiss students on a limited number of queries related to the International Developments' Programs.

LUISS STUDENTS APPLYING TO OUR 2025-2026 PROGRAMS

Q1. Where can I find a list of the 2025-2026 International Developments' Programs?

From 8 to 24 January 2025 students coming from several course of studies can apply to our 2025-2026 International Development's Programs. You can learn more about these programs through our dedicated webpage: [When to apply](#).

Q2. How can I apply?

Applications can be submitted through the WebSelfService platform. Each program's page provides downloadable "application instructions" to guide you through the process

Q3. Where can I find the specific information about each program?

At the end of any programs' webpages, you will find the most up to date Calls for Applications (2025-2026) as well as other useful documents. The Calls for Applications _Mobility Year 2025-2026 are the most detailed and important documents that you need to read carefully before applying to the program(s) of interest from 8 January 2025.

Q4. Is my English language certificate still for the applications(s)?

English language certificates must be no more than two years old from the start of the mobility period. Other language requirements may vary, so it's essential to check the Calls for Applications for each program.

Q5. Until when will the International Development's Office register my grades and credits?

The International Development's Office will consider credits and grades registered by 17 February 2025, meaning that we will take into account also all exams that you may pass between **24 January and 17 February 2025**

Q6. Who can I contact for additional information?

For additional information, you can reach out to:

- International Development Office: international@luiss.it
- Specific mobility officers (contact information available in the Call for Applications)

Please be advised that the office is closed to the public from **23 December to 6 January**. Any urgent matters will be dealt with as soon as possible while all other enquiries will be handled from 7 January onwards.

Remember to check the program details, requirements, and deadlines carefully before applying. Good luck with your application!

Q1. When should I be back at Luiss for the second semester?

Your compulsory date of arrival is **3 February 2025**. Learn more about the compulsory date of arrival through our [website](#)

Q2. Who can I contact for questions about the Winter Exam Session a.y. 2024/25?

The **Winter Exam Session** will be held from **December 02 to December 21, 2024; and from January 07 to February 01, 2025**.

The exam modalities can be consulted on the following pages:

- [Bachelor's Degree](#)
- [Master's Degree](#)
- [Single Cycle Master's Degree](#)

For further information please contact the Student Office at: segreteria@luiss.it

Q3. Who can I contact on visa, residence permit, tax code, and health insurance issues?

Please refer to the Welcome Desk (welcomedesk@luiss.it), or visit [this website](#).

Q4. Who can I contact for questions about housing options and campus services?

Please refer to the Accommodation and Campus Services (residenze-collegi@luiss.it)

Q5. Who can I contact for questions about Italian courses?

Please contact the University Language Center at cla@luiss.it.

Q6. Who can I contact on administrative procedures for the Extraordinary Degree Session and the writing of the Thesis?

If you wish to graduate in the **Extraordinary Degree Session** (a.y. 2023-24), so far **you have completed the first step** of the thesis administrative procedure (submitting the thesis title assignment form), and your next step will be to **register for the degree exam**. You can do it from January 8th to 13th 2025.

To register for the degree exam session, please follow these instructions:

- Go to the Degree Exam section of the [Web Self Service](#) and fill out the degree exam request.
- Pay the degree fee (the payment can be made directly online from the Web Self Service by credit card).
- Submit the internship documents to the Career Services Office (only if part of your study plan).

Please note: after filling out the request, it will **no longer** be possible to change the data therein except for the title of the thesis, which can be changed up to the upload.

The **degree exam request** will be considered **effective only after the payment of the degree fee** has been visible on web self-service page.

The status can be checked through the Web Self Service under the heading Degree Exam > Status > Submitted in Student Office.

For questions or doubts concerning the writing of the thesis, do not hesitate to contact the tutor Matteo at mcarus@luiss.it.